



**Minutes of The Board of Commissioners Meeting- February 2, 2021 @7:30 pm
Held at 227 West Main Street, United Methodist Church Fellowship Hall**

Attending:

Mayor Perry Conner, Mayor Pro-Tem Priscilla Dunn, Commissioner A.C. Hurley
Commissioner Richard Goodwin, Commissioner Brandon Hurley, Commissioner Mac Whatley
Finance Officer/Town Clerk-Beverly O'Brien
Utility Clerk-Christie Gunter
Public Works Director- Arnold Allred
Public Works Assistant Director- Joe Walsh
Guests: Harvey Harman, Jill Wood

21-10 7:30 pm: MEETING CALLED TO ORDER

Pledge of Allegiance
Moment of silence/ prayer

21-11 CONSENT AGENDA

Mayor Conner discussed the consent agenda. **Motion by Commissioner Whatley, seconded by Mayor Pro Tem Dunn to accept the Consent Agenda. Motion adopted, unanimously.**

21-12 OLD BUSINESS

Commissioner Whatley discussed the completion of the signing of the deeds and papers for the Cemetery. Finance Officer O'Brien reported the files and materials and the funds had been received by the Town and deposited into a Town of Franklinville Cemetery Fund. The software is installed, and the office will begin entering the information for the sites, deeds, and accounts, as soon as possible between the utility billing cycle. Public Works Director had an operational question about the closing or locking of the cemetery gates. It was discussed by the Board to leave the responsibility for the gates with the Church for the time being.

Mayor Conner asked Finance Officer O'Brien for an up-date on the bid process and sale of the Curtis property. She reported the bid opening was held at 5:00pm on January 29th and the high bid was \$75,000.00 from Mr. James Case. **Motion by Mayor Pro Tem Dunn to award the sale of the property at 644 Faith Rock Road to Mr. Case as final high bidder in the upset process held by the Town. Seconded by Commissioner A. C. Hurley. Motion adopted, unanimously.** Finance Officer O'Brien was directed to proceed with the sale of the property.

Commissioner Whatley reported on the sale of the old Company Store and the need for a new survey of the property with the exclusion of the East parking lot. General discussion reference Commissioner Whatley contacting and hiring Dan Tanner Survey for the up-dated survey of the property. **Motion by Commissioner Whatley to hire Dan Tanner Survey for the Company Store Property. Seconded by Commissioner Brandon Hurley. Motion adopted unanimously.**

Motion by Commissioner Whatley to authorize Mayor Conner to sign the deed transfer. Seconded by Commissioner Brandon Hurley. Motion adopted unanimously.

21-13 ADMINISTRATION REPORT

Finance Officer O'Brien presented the financial report. She discussed the reimbursement requests for the TTHM project and a timeline of payments. She also discussed the necessary budget amendments, see attached. **Motion by Commissioner Whatley to approve the budget amendments and to accept the financial report. Motion seconded by Commissioner Brandon Hurley. Motion adopted, unanimously.**

21-14 ATHLETIC ASSOCIATION REPORT

Commissioner Brandon Hurley presented an Athletic Association and recreation report. He hopes the Association can begin the baseball season in April or May. Sign-ups are proceeding now.

21-15 PLANNING AND DEVELOPMENT

Commissioner Whatley and Mayor Conner discussed recent up-dates from Heather Vuncannon and the Library project as well as the Highway 64 project. The architect will submit preliminary plans for the Library and Town Hall project in the next 2 weeks. The engineers for the Highway 64 project are working on a PER for the Town to approve. There are several months ahead of us before submission and possible approval of the projects.

21-16 PUBLIC SAFETY

Commissioner A.C. Hurley didn't have any new developments to report. Commissioner Dunn asked to discuss improvements in the way the Town handles run down and neglected properties. Currently the staff send warning letters encouraging clean-up. Mayor Conner suggested that the residents or property owners may need to be taken to court to clean-up their properties. Commissioner Whatley discussed the length of time necessary to take a property owner to court and win a judgement against them. General discussion reference the possible hiring of a part-time or contract, Code Enforcement officer. **Motion by Commissioner Whatley to research and find the Town a fitting description of the position of Code Enforcement Officer. Seconded by Mayor Pro Tem Dunn, Motion adopted unanimously.**

21-17 PUBLIC SERVICES

Mayor Conner read the most recent report from Amanda Ratliff with Smart Start, Partnership for Children. See included. General discussion of the expanded wi-fi services provided by the Library to the Town and the range of the signal.

21-18 PUBLIC UTILITIES

Public Works Director Arnold Allred presented his report. See attached. He discussed the Sewer Treatment Plant Licensure Renewal for 2021. Bill Lester, an Engineer, is working on the permit with Mr. Allred. If the Town chooses to go with the higher capacity permit, the State may want to have an explanation for the uses. General discussion among Commissioners and Director Allred about water losses in the Town and Country and Pine Crest Mobile home parks. Director Allred discussed the progress of the TTHM Water Project and showed the Commissioners photos of the progress of the contract. The photos were of the improvements to the Clark Street tank and the Providence Grove tanks. The Clark Street tank is completed except for the electrical work required. The Providence Grove Tank will be out of service for approximately two more weeks. Director

Allred discussed the Depot Street repairs and presented photos of the work. He also discussed the work on the Otus Thomas Ballfield. His department hopes to get the subgrade done and leveled and install the drain system for the field and complete the finish grading if weather permits. Mr. Allred will meet with Commissioner Brandon Hurley about placement of the older playground equipment the Department had removed from the park.

21-19 RECREATION

Commissioner Brandon Hurley discussed removing and filling in the dugouts at Otus Thomas field. The dugouts are below grade and need to be replaced with above grade dugouts. **Motion by Commissioner Brandon Hurley to direct the Public Works Department to fill in the 2 dugouts at Otus Thomas Field. Seconded by Mayor Pro Tem Dunn. Motion adopted, unanimously.**

21-20 PUBLIC UTILITIES CONTINUED

Director Allred discussed repairs to the bucket truck lift mechanism and how his department had completed the repairs to the truck. He also discussed the repairs to the rear seals of the dump truck. The Public Works Department had installed 2 carbon monoxide detectors and one new fire extinguisher for the library at the Fire Department's recommendation.

21-21 PLANNING AND DEVELOPMENT CONTINUED

Jill Wood, Planning and Zoning consultant, gave a report on the progress of the LDO up-dates requested by the Commissioners and those required by the State. The last Planning and Zoning Meeting had honed the requirements and she would make those changes. She suggested that the document would be ready to turn over to the Piedmont Triad Regional Council for the 160-D up-dates by July 1st.

21-22 TRANSPORTATION

Director Allred discussed needed street repairs in Deep River Haven Mobile Home Park. General discussion reference pricing the repairs. The Board requested Mr. Allred to get a price and send an email with the prices to the Commissioners. Because of the need to have the repairs done during the cold weather, the Board asked for an e-mail vote on the price to speed the decision.

21-23 OLD BUSINESS

Finance Officer asked the Board to enact an ordinance for record retention for the office. The ordinance is adopted from the State Department of Natural Resources and Records. She further asked the Board if she could hire a shredding company for the old records. The funds are available within the admin budget. **Motion by Commissioner Whatley to have the office proceed with a shredding contract for the old records. Seconded by Commissioner Goodwin. Motion adopted, unanimously.**

Commissioner Whatley asked for the staff to have the Powell Bill surveyor look at three streets, Gemstone, Quartz, and Redrock, to see if they meet the criteria for the Powell Bill.

Mayor Conner discussed planning necessary for the next fiscal year's projects.

1. Planning for the rail trail and bridging Sandy Creek and Highway 22.
2. Possibility of refinancing the Highway 22 project with the USDA for a lower rate.
3. Finishing the boat landing with a gate and signage.
4. Adding 3 porta-lets to the park and rail trail.

5. Budgeting for newer and additional Christmas decorations.

21-24 VISITORS COMMENTS

Harvey Harman asked about the restrictions on solar panels and stated that the newer panels are thinner and certainly not unsightly and need to be able to be placed at the best possible angle for the sun. General discussion reference inclusion in the LDO.

Commissioner A. C Hurley, motion to Adjourn.

Seconded by Commissioner Brandon Hurley.

Adjourned 9:04 pm.

Respectfully Submitted

(SEAL)

Perry L. Conner, Mayor

Attest: _____

Beverly O'Brien

Finance Officer/Town Clerk